



Agenda

City of Kenora

Lake of the Woods Development Commission

Wednesday, March 21, 2012

8:00 a.m.

City Hall, Council Chambers

A. Declaration of Pecuniary Interest and the General Nature Thereof:

- a) On today's agenda
- b) From a meeting at which a Member was not in attendance

B. Confirmation of Minutes:

That the Minutes of the meeting of the Regular Commission held November 16, 2011 and December 21, 2011 be confirmed as written and filed.

C. Commission Deputations:

None Requested

D. Presentations:

**Monique Godin, FedNor Director of Program Delivery for Northern Ontario
and
Katherine Turner, Manager of FedNor Northwest**

E. Reports:

Item#	Report Subject	Disposition
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Executive Committee

1. Committee Minutes
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Recommendation:

That the Minutes of the meetings of the Executive Committee held January 18, 2012 and February 9, 2012 be confirmed as written and filed.

2. Q4 Report to Council
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Recommendation:

That the quarter four report to Council from October – December 2011 be hereby accepted as presented.

3. Council Representative-Executive Level
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Recommendation:

That the Lake of the Woods Development Commission Executive Committee be expanded to include the Council Representative who holds the Economic Development Profile; and

That the Terms of Reference of the Executive Committee be amended to reflect this expanded membership.

4. Intern Contract Extension
Recommendation:

That the LOTWDC extend the end date of the current contract with Carol Leduc from February 29, 2012 to March 31, 2012 or sooner; and

That the contract be further amended to include current activities and proposed activity to March 31, 2012 or sooner.

Business Development & Attraction Committee

5. Committee Minutes
Recommendation:

That the Minutes of the meetings of the Business Development & Attraction Committee held October 13 and November 24, 2011 and January 19 and February 23, 2012 be confirmed as written and filed.

6. Business Development Co-Chair
Recommendation:

That the Business Development & Attraction Committee have a Co-Chair position; and

That the Co-Chair attend Lake of the Woods Development Commission Board meetings in the absence of the Chair; and

That the Co-Chair attend the Lake of the Woods Development Commission Executive Committee meetings in the absence of the Chair; and

That the Terms of Reference for the Executive Committee of the Lake of the Woods Development Commission be amended to include the Co-chairs of the Business Development Committee

7. Business Development Work plan
Recommendation:

That the Lake of the Woods Development Commission accept the 2012 Business Development & Attraction Committee workplan; and

That the 2012 Business Development & Attraction workplan be incorporated into the 2012 LOTWDC Business Plan.

Tourism

8. Committee Minutes
Recommendation:

That the Minutes of the meeting of the Tourism Committee held November 29, 2011 be confirmed as written and filed.

9. 2012 Annual Work Plan
Recommendation:

That the Lake of the Woods Development Commission hereby accepts the 2012 Tourism Work plan and 2012 advertising plan as developed and approved by the Tourism Committee.

10. Matiowski Farmers Market Business Plan

Recommendation:

That the Lake of the Woods Development Commission approves the 2012 Matiowski Farmers' Market Business Plan as presented.

Education & Training

11. Committee Minutes

Recommendation:

That the Minutes of the meeting of the Education & Training Committee held September 19, October 6, November 4, December 16, 2011 and February 7, 2012 be confirmed as written and filed.

12. Final Business Plan – Education & Training Centre

F. Other Commission Business:

13. 2012 LOW Development Commission Business Plan

14. Coney Island Docks

Recommendation:

That the Lake of the Woods Development Commission forward a letter to Council requesting that Council approve engineering, design and upgrading the docks on the north side of Coney Island to accommodate larger vessels for the 2012/2013 budget years; and

That the letter further request that the City of Kenora officials work with the MS Kenora to develop an interim solution for the use of the dock for the 2012 season by the MS Kenora, on a periodic basis; and

That the Lake of the Woods Development Commission work with City Officials to develop funding proposals to leverage the City of Kenora contribution to this project.

Next meeting Date:

- April 18, 2012?

15. Motion to Adjourn Meeting:

That this meeting be now declared closed at _____; and further

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization is hereby given for Council to move into a Closed Session to discuss items pertaining to the following matters:-

i) Personal Matter about an Identifiable Individual

That this meeting be now declared closed at _____ a.m.